

## State of West Virginia **Agency Request for Quote**

Proc Folder: 1299010 Reason for Modification: Doc Description: Equipment and Systems Maintenance and Repairs Contract WRJCF **Proc Type:** Agency Master Agreement **Date Issued** Solicitation Closes Solicitation No Version 2023-09-26 2023-10-19 10:30 ARFQ 0608 DCR2400000042

BID RECEIVING LOCATION	

**VENDOR** 

**Vendor Customer Code:** 

Vendor Name: CIMCO , Jac.

Address: 2336 Virginia Ave.

Street:

City: Harricane

Country: USA Zin: 25526 State: WV

Principal Contact: Darrey P. Griffish

Vendor Contact Phone: (304) 562-7705 Extension:

FOR INFORMATION CONTACT THE BUYER

Philip K Farley (304) 549-1050 philip.k.farley@wv.gov

Vendor

Signature X

FEIN# 33-0749311 DATE 10/23/2023

All offers subject to all terms and conditions contained in this solicitation

Date Printed:

Sep 26, 2023

FORM ID: WV-PRC-ARFQ-002 2020/05

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

D 095114		40	
Jan J. Defills	Service	Mirage	
(Name, Title)			
Darral Griffith	Service	Marages	
(Printed Name and Title)	11		
(Printed Name and Title)  2336 Vorginia AV	e. Harric	are, WV	2552E
(Address)	6.12	•	
(Address) 562-7705	(304)		
(Phone Number) / (Fax Number)			
Dgriffishat cimco	WV.COM		
(Email address)			

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind Vendor in a contractual relationship; and that to the best of my knowledge, Vendor has properly registered with any State agency that may require registration.

CInco, Inc.
(Company)
(Authorized Signature) (Representative Name, Title)
Darren P. Griffith Service marager 10/23/2023
(Printed Name and Title of Authorized Representative) (Date)
10/23/2023
(Date)
(304) 562-7705 (304)
(Phone Number) (Fax Number)
Dariffithat cimcowv.com
(Email Address)

## ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

necessary revisions to my proposar, plans an	id/of specification, etc.
Addendum Numbers Received:	
(Check the box next to each addendum received)	ived)
Addendum No. 1	[] Addendum No. 6
Addendum No. 1	[] Addendum No. 6 [] Addendum No. 7
Addendum No. 3	[] Addendum No. 8
[] Addendum No. 4	[] Addendum No. 9
[] Addendum No. 5	[] Addendum No. 10
further understand that any verbal represent discussion held between Vendor's represent	ript of addenda may be cause for rejection of this bid. Intation made or assumed to be made during any oral tatives and any state personnel is not binding. Only the he specifications by an official addendum is binding.
CIMCO, Jac.	
Authorized Signature	
18/23/2023	

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

## STATE OF WEST VIRGINIA

## **PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §15A-3-14, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

## **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code* §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

## WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name:	
Authorized Signature: Dane P. Priffith	Date: 10/23/2023
State of West Virgina	
County of, to-wit:	
Taken, subscribed, and sworn to before me this day of	Ctaled , 20 23
My Commission expires July N	
AFFIX SEAL HERE N	OTARY PUBLIC CARD A. COME

Purchasing Affidavit (Revised 03/09/2019)



## State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA,	
COUNTY OF TO-WIT:	
, Darran P. Griffith , after being first duly sworn, depose and state as follows	::
I am an employee of; and, (Company Name)	
2. I do hereby attest that(Company Name)	
maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with <b>West Virginia Code</b> §21-1D.	
he above statements are sworn to under the penalty of perjury.	
Printed Name: Darren P. Griffith  Signature: Dannel. Addition	
Title: Service Manager	
Company Name:	
Date: 10/23/2023	
raken, subscribed and sworn to before me this day of Catalan, South of Catalan, Seal)  Seal)  (Notary Public)	

OFFICIAL SEAL NOTARY PUBLIC STATE OF WEST VIRGINIA Tessa Lynn Baker Cimco, Inc. 2336 Virginia Avenue Hurricane, IW 25526 My Commission Expires July 12, 2028

## ARFQ 0608 DCR2400000042 REQUEST FOR QUOTATION

## EQUIPMENT AND SYSTEMS MAINTENANCE AND REPAIRS CONTRACT Western Regional Jail and Correctional Facility

A. During its performance of this Contract, Contractor must designate and maintain a primary contract manager responsible for overseeing Contractor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Contractor should list its contract manager and his or her contact information below. The previously specified information must be submitted prior to award of contract.

**END OF SPECIFICATIONS** 

**Email Address:** 

## WESTERN REGIONAL JAIL AND CORRECTIONAL FACILITY

# ARFQ 0608 DCR2400000042 -EQUIPMENT AND SYSTEMS SUMMARY PAGE

TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	AIR HANDLERS	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	TRANE	ROOFTOP UNITS	MANUFACTURE
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√ K02D52731	2	2 K01550483C	2 K01L50474C	2 KO2D52G79	<b>2</b> KO1L56675C		213100143LE7R204	213100369D	252100638D	T-0606 SO#74218	213100032L	202100225D	202100276D	Z48100436CL	Z02102938D	Z43101005D	Z45101385D	Z41101210D	Z503YSB2H	213100343L	203101147D	Z48101565D	Z41100135D	212100963D	Z50100498L	Z41100565D	Z49100324D		SERIAL NUMBERS
AHU-2-F	AHU-1-F	AHU-4-C	AHU-3-C	AHU-2-C	AHU-1-C		HVAC-3A	HVAC-2A	HVAC-1A	Makeup air Unit	HVAC - 3 C	HVAC - 2 C	HVAC - 1 C	HVAC - 6 D	HVAC - 5 D	HVAC - 4 D	HVAC - 3 D	HVAC - 2 D	HVAC - 1 D	HVAC - 3 F	HVAC - 2 F	HVAC - 1 F	HVAC - 5 E	HVAC - 4 E	HVAC -3 E	HVAC-2E	HVAC - 1 E		UNIT NUMBERS

MCCA006UB000A0000U 2-0×25/k- 2 K01K50615C	MANUFACTURE	MODEL NUMBERS	SERIAL NUMBERS	INIT NIMBERS
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250P225A-TP SNA 285-125 SNA 285-125 CNR125-075-0F9 CNR125-075-0F9 750 P300ATP 750 P300ATP 750 P300ATP T-2000-1C-1200-EH-3-A  GRAABOPDBEON1J105 C11132344 A12C20209214 ZA2677574 ZB2711387 1102109009 1102109008 COLK64882	PVI	250P225A-TP	302106695	WH#2 F-5
SNA 285-125       A12C20209214         CNR125-075-0F9       ZA2677574         CNR125-075-0F9       ZB2711387         750 P300ATP       1102109009         750 P300ATP       1102109008         E-2000-1C-1200-EH-3-A       201134         GRAABOPDBEON1J105       COLK64882	PVI	250P225A-TP	611132344	WH#1 B-4
CNR125-075-0F9       ZA2677574         CNR125-075-0F9       ZB2711387         750 P300ATP       1102109009         750 P300ATP       1102109008         E-2000-1C-1200-EH-3-A       201134         GRAABOPDBEON1J105       COLK64882	LOCHINVAR	SNA 285-125	A12C20209214	WH#2 B-5
CNR125-075-0F9       ZB2711387         750 P300ATP       1102109009         750 P300ATP       1102109008         E-2000-1C-1200-EH-3-A       201134         GRAABOPDBEON1J105       COLK64882	LOCHINVAR	CNR125-075-0F9	ZA2677574	WH in Maint. Garage
750 P300ATP 1102109009 750 P300ATP 1102109008  E-2000-1C-1200-EH-3-A 201134  GRAABOPDBEON1J105 COLK64882	LOCHINVAR	CNR125-075-0F9	ZB2711387	WH in Elect. Room
750 P300ATP 1102109008  E-2000-1C-1200-EH-3-A 201134  GRAABOPDBEON1J105 COLK64882	PVI	750 P300ATP	1102109009	WH in Laundry
E-2000-1C-1200-EH-3-A 201134  GRAABOPDBEON1J105 COLK64882	PVI	750 P300ATP	1102109008	WH in Laundry
E-2000-1C-1200-EH-3-A 201134  GRAABOPDBEON1J105 COLK64882	HEATING EXCHANGE			
GRAABOPDBEON1J105 COLK64882	HEATEX INC	E-2000-1C-1200-EH-3-A	201134	Heat X Exchange
GRAABOPDBEON1J105 COLK64882	HEAT VENTALOR			80
	TRANE	GRAABOPDBEON1J105	COLK64882	HV-1-D Heat Only
	HIGH LOW WATER			

MANUFACTURE	MODEL NUMBERS	SERIAL NUMBERS	UNIT NUMBERS
BUILDING AUTOMATION CONTROLS SYSTEMS	SCHNEIDER ELECTRIC		

## WESTERN REGIONAL JAIL AND CORRECTIONAL FACILTY

## ARFQ 0608 DCR2400000042 - Equipment and Systems Maintenance and Repairs Contract Pricing Page

Preventative Maintenance	Preventative Maintenance Unit of Measure	Preventative Maintenance Number of Times Per Year	Preventative Maintenance Unit Price Per Each Time	Preventative Maintenance Extended Amount
Equipment and Systems				
Equipment and Systems	Biannual	2	\$ 3,040.00	1,080,00
				of the control of
			Subtotal A:	6,080,00
Correction Maintenance Hourly Rates	Corrective Maintenance Unit of Measure	Corrective Maintenance Estimated Annual Hours	Corrective Maintenance Unit Price	Corrective Maintenance Extended Amount
Regular Labor Rate	Hour	100	₹ 95,00	4 0500.00
Overtime Labor Rate	Hour	16	\$ 125.00	7,000,00
Holiday Labor Rate	Hour	8	\$ 125.00	00000
Emergency Labor Rate	Hour	8	\$ 125.00	4 1.000.00
		_	Subtotal B:	\$13,500.00
New Equipment, Devices, and Parts Markup Percentage Quote	Estimated New Equipn Markup Perce	Estimated New Equipment, Devices, and Parts Markup Percentage Cost **	New Equipment, Devices, and Parts Markup Percentage	New Equipment, Devices, and Parts Markup Percentage Extended Amount
Parts	\$5,000.00	0.00	25 %	\$ 6,250.00
			Subtotal C:	6,250.00
		OVERALL COST (by	OVERALL COST (by adding subtotals A, B, and C)	\$25,830
Bidder/Vendor Information:				
Name: CINCO, Inc.				
Address: 3336 Orship A	the treat.			
Phone No.: (304) 562-776	15			
Fax No.:				
Email Address: War 18th at	CIMCOWN, COM			
Authorized Signature / Break & Mal	late.			
No.				

NOTES:

<sup>\*</sup> Quantities are estimated for bid evaluation purposes only.

\*\* Estimated cost for bid evaluation purposes only.

## ADDITIONAL INFORMATION

The West Virginia Division of Administrative Services (DAS) is soliciting bids on behalf of the Division of Corrections and Rehabilitation (DCR) to establish an open-ended contract to provide preventative maintenance and inspections, corrective maintenance, repairs, replacement parts, and installation of new devices and equipment for the Equipment and Systems Maintenance and Repairs Contract at Western Regional Jail and Correctional Facility located at One O'Hanlon Place, Barboursville, WV 25504 in Cabell County.

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WESTERN REGIONAL JAIL	-	WESTERN REGIONAL JAIL	
1 O'HANLON PLACE		1 O'HANLON PLACE	
DADDOUDOVII I E	\40 <i>(</i>	· · · · · · · · · · · · · · · · · · ·	
BARBOURSVILLE	WV	BARBOURSVILLE	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Overall Cost				

Comm Code	Manufacturer	Specification	Model #	
72151201				
1				

## **Extended Description:**

**Equipment and Systems Maintenance and Repairs Contract** 

PRODUCT AND THE PRODUCT OF THE PRODU

## SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	Event Date
1	Non-Mandatory Pre-Bid Meeting at 10:00 AM E.S.T.	2023-10-04
2	Deadline for Questions Due is 2:00 PM E.S.T.	2023-10-12
3	Bid Due By 10:30 AM E.S.T.	2023-10-19

	Document Phase	Document Description	Page 3			
DCR2400000042		Equipment and Systems Maintenance and Repairs Contract WRJCF				

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

	Document Phase	Document Description	Page 4
DCR2400000042		Equipment and Systems Maintenance and Repairs Contract WRJCF	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



## **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY) 4/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

tl	t SUBRUGATION IS WAIVED, subject his certificate does not confer rights t	o the	cert	rms and conditions of the	uch end	dorsement(s)	).	require an endorsement	L A St	atement on
PRODUCER				!	CONTACT NAME: Jeff O'Dell					
	eorge H. Friedlander Company 566 Kanawha Blvd. E.			!	PHONE (A/C, No	. Ext): 304-357	7-4520	FAX (A/C, No):	304-34	5-8724
Ch	narleston WV 25311				E-MAIL ADDRESS: jeffodell@friedlandercompany.com					,
						INS	URER(S) AFFOF	RDING COVERAGE		NAIC#
ļ					INSURER A : Travelers Insurance				25674	
	ured mco, inc.			CIMI001	INSURE	RB:				
	O Box 480			ļ	INSURE	RC:		·		
Cu	ılloden WV 25510-0480				INSURE	RD:				
					INSURE	RE:				
					INSURE	RF:	<del></del>	· · · · · · · · · · · · · · · · · · ·		: 
				E NUMBER: 1370092587				REVISION NUMBER:	<del></del>	
C	THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.									
INSR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	s	
Α	X COMMERCIAL GENERAL LIABILITY			CO-5J777287-23		5/1/2023	5/1/2024	EACH OCCURRENCE	\$ 1,000	,000
	CLAIMS-MADE X OCCUR							DAMAGE TO RENTED PREMISES (Eg occurrence)	\$ 300,0	
	X Contractual Liab				1	[		MED EXP (Any one person)	\$ 5,000	
		1			1	Ī		PERSONAL & ADV INJURY	\$ 1,000	,000
	GEN'L AGGREGATE LIMIT APPLIES PER:		1		1	-		GENERAL AGGREGATE	\$ 2,000	,000
	POLICY X PRO-	1 1			-			PRODUCTS - COMP/OP AGG	\$ 2,000	,000
	OTHER:								\$	
Α	AUTOMOBILE LIABILITY			BA-9M453429-23		5/1/2023	5/1/2024	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,	,000
	X ANY AUTO	,	1					BODILY INJURY (Per person)	\$	
	OWNED SCHEDULED AUTOS	1	1 1		1		Ì	1	\$	
	X HIRED X NON-OWNED AUTOS ONLY	1	1 1		ļ			PROPERTY DAMAGE (Per accident)	\$	
		$\Box$							\$	
Α	X UMBRELLA LIAB X OCCUR	,	<sub>i</sub>	CUP-4J428679-23	İ	5/1/2023	5/1/2024	EACH OCCURRENCE	\$ 2,000	,000
	EXCESS LIAB CLAIMS-MADE	,	, 1					AGGREGATE	\$ 2,000,	,000
	DED X RETENTION\$ 10,000								\$	
Α	WORKERS COMPENSATION AND EMPLOYERS LIABILITY Y/N	, [	,	UB-0L10858A-23		5/1/2023	5/1/2024	X PER STATUTE ER		
ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?		N/A	,	Í	1			E.L. EACH ACCIDENT	\$1,000	
	(Mandatory in NH) If yes, describe under	,	, 1	1				E.L. DISEASE - EA EMPLOYEE		
	DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	\$ 1,000,	,000
WC	cription of operations / Locations / VEHICL C includes Broad Form Employers Liabilit r Project Aggregate applies when require	lv. W	V 23-4	-4-2	e, may be	attached if more	space is require	rd)		
Evi	idence of Insurance									
CERTIFICATE HOLDER				CANCELLATION						
					SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.					
TO WHOM IT MAY CONCERN				AUTHORIZED REPRESENTATIVE  HOULE						

## **CONTRACTOR LICENSE**



PACTOR LICENSING NUMBER:

WEST VIRGINIA

WV025512

## CLASSIFICATION:

HEATING, VENTILATING & COOLING PIPING PLUMBING SPECIALTY

> CIMCO INC DBA CIMCO INC PO BOX 480 CULLODEN, WV 25510

DATE ISSUED

MAY 25, 2023

**EXPIRATION DATE** 

MAY 25, 2024

Authorized Signature

Chair, West Virginia Contractor Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.